



An alliance of communities sharing Geographical Information Systems

Meeting Minutes

2:00 PM- 4:00 PM

April 4th, 2019

Shoreview City Hall, 4600 Victoria Street North

Sam Klimoski, Saint Paul	Nate Zwonitzer, CRWD
Dan Holzemer, White Bear Lake	Andrea Pritchard, Ramsey County
Tyler Thompson, VLAWMO	Bill Diercks, Little Canada
Matt Koukol, Ramsey County	Justin Markon, Falcon Heights
Carrie Magnuson, RWMWD	Brian Jastram, MWMO
Geoff Maas, Met Council	Mychal Fowlds, Maplewood
Evan Marshall, Saint Paul	Jolinda Stapleton, Roseville
Niki Hill, Shoreview	Jacob Garibay, Mounds View
Len Cacioppo, Gem Lake	Mike Mrosia, Arden Hills

- 1. Call to Order and Introductions** – Meeting was called to order at 2:05pm by Dan Holzemer, Chair.
- 2. Additions or Corrections to the Agenda** – Sam Klimoski requested moving ArcGIS Pro demo earlier on the agenda, after Metro Stormwater topics (from #8 to #6) to accommodate schedules. Approved without any objections.
- 3. Approval of February 7, 2019 Meeting Minutes** – Minutes approved without any corrections, additions or changes.
- 4. MSWGP Project Area Discussion** – Geoff Maas summarized the tentative project areas for stormwater project. The project is looking for groups/communities to take an active role in the project - make comments, suggest new areas, provide feedback. RCGISUG has been one of the more active groups in this project with watershed districts and lake area organizations. Geoff will be reaching out to communities included in the areas in search of data to begin loading data into the standard for testing through 2019. Areas were developed to reflect urban, rural, natural and artificial features, built features. MNDOT freeways and major roadways factored in. They attempted to span multiple municipalities. Out of the 12 proposed areas, the project hopes to target 3-4 areas for testing purposes. Funding is available to



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capture data where gaps in areas may exist. A [web map](#) for the proposed projects exist on MetCouncil website along with data for download.

5. **MSWGP - RCGISUG Officer Recommendations** - Dan Holzemer summarized officer meeting regarding this project. RCGISUG already committed \$8,000 to the project. Group would agree to provide funding, define an area, and supply as much data as we can. Officers will revisit recommendations and send email out to the membership to better define recommendations and solicit feedback on the project area to recommend to Geoff Maas.
6. **ArcGIS Pro Walk Through** – Sam Klimoski and Evan Marshall from the City of Saint Paul provided a brief overview of some introductory concepts for ArcGIS Pro. This was done in response to the group’s interest in having Esri demo ArcGIS Pro for the group. Sam and Evan presented Saint Paul’s experience with and use of ArcGIS Pro.
7. **RCGISUG Meeting Format: formal quorum votes and motions** - Sam Klimoski reviewed his initial inquiry regarding the formality of meetings using Roberts Rules and the potential for meetings to flow better and offer more collaboration if the use of Roberts Rules and the need for motions was more limited to official RCGISUG decisions. The general feedback from the membership was that a more informal approach was preferred in an effort to keep things more collaborative and communicative. The concept of “silence is consent” was thrown out for seeking approval to change things or move things forward during meetings. The group agreed that a formal vote and motion ought to be required for any budget expenditures, project prioritization or other major decisions. Officers will produce a summary of what would require formal vote or motion and what wouldn’t to provide to the group for feedback to get final agreement.
8. **Member Feedback: what do you hope/want to get out of participation in RCGISUG?** - Saint Paul is interested in creating more valuable meetings and learning from other members about their work and projects in the hopes of gaining ideas that could be applied to their work. Other organizations shared similar interests in learning more from other members. Ramsey County is interested in hearing from the group about what they can do better, or improve. Generally, members are interested in more from the group, but the group needs members to participate and offer to present their work/projects.
9. **Community Announcements** - Saint Paul has an internship opportunity for a GIS intern in their technology division. Membership should direct any potential candidates to their website. hopefully result in an increase in attendance. This sparked some discussion about difficulties



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different member organizations were having in finding interns.

Geoff Maas brought up an interest from a contact at Hennepin County in acquiring ash tree data from municipalities. Not just for boulevard trees in ROW, but on residential and other property.

The ash tree conversation brought up the issues Gem Lake and White Bear Township are dealing with regarding the contamination from the Water Gremlins facility. Len explained some background on the air and well pollution and settlement. Len's been asked to sit on a panel that is dealing with mitigation of the pollution and there's some resources set aside specifically in regards to trees that have been impacted from the air pollution. Treetrust.org is involved in this effort. There's a bill before the state congress to form a committee regarding this Water Gremlins project and the use of funds to mitigate the well and air pollution. There may be funding available specifically for gathering data on trees in the affected area.

10. Adjourn - Meeting adjourned at 3:50

Action items:

- Summarize officer recommendations for MSWGP and send to group (Officers/Dan H)
- Summarize what types of things require formal motions/votes and what doesn't and send to group (Officers/Sam K)
- Contact 1-2 member organizations to present a topic at next meeting (Officers/Nate Z)
 - Ideas
 - Mounds View - use of Collector for ArcGIS
 - White Bear Lake - app created for them by LOGIS
 - Something from a watershed district, or similar organization
 - Represent a good portion of member organizations
 - VLAWMO, CRWD, RWMWD, MWMO, etc

Minutes submitted by Sam Klimoski, Secretary